

Name of the undertaking: .....

Address of the undertaking: .....

Registration N° (matricule): .....

Addressee

The Minister of Labour, Employment and  
the Social and Solidarity Economy

26, rue Sainte-Zithe

L-2763 Luxembourg

**Re:** request for authorisation to vote by post<sup>1</sup>

Dear Minister,

Pursuant to Article L. 413-1 (5) of the Labour Code, I hereby request authorisation to vote by post in the social elections for those members of the staff of our undertaking who will be absent on the day of the ballot to be held on ..... (date).

Yours faithfully,

....., this.....

The head of the undertaking

Mr/Ms .....

(signature)

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<sup>1</sup> Kindly send a copy of this request to the ITM